



**City of Durham
Charter Trustees for the City of Durham**

Ref: JM

21 May 2014

To: The Mayor and Members of the
CHARTER TRUSTEES FOR THE CITY OF DURHAM
(Councillors J Robinson, J Blakey, J Armstrong, D Bell,
A Bonner, J Buckham, J Chaplow, P Conway, N Foster,
K Corrigan, D Freeman, S Guy, D Hall, G Holland,
A Hopgood, N Martin, B Moir, M Nicholls, R Ormerod,
M Plews, M Simmons, D Stoker, P Taylor, J Turnbull,
M Wilkes and M Williams).

Dear Sir/Madam

I hereby summon you to attend the **ANNUAL MEETING** of the **CHARTER TRUSTEES FOR THE CITY OF DURHAM** to be held in the Main Hall, Town Hall, Durham, on Wednesday 28 May 2014 at 12.00 pm.

BUSINESS

1. Prayers
2. Apologies for Absence
3. Recording of Proceedings
4. Election of Mayor
5. Appointment of Deputy Mayor

Note: The newly elected Mayor and Deputy Mayor will retire to the Robing Room and the Meeting will adjourn for 5 minutes.

6. The newly elected Mayor to receive the Seal and make the Declaration of Acceptance of Office of Mayor
7. Mayor's Acceptance Speech

County Hall, Durham, DH1 5UL
Tel: 03000 269731 Fax: (0191) 3834206
Web Site: www.durham.gov.uk

8. Mayor to call on retiring Mayor/Consort to receive the Past Mayor/Consort Jewels
9. Vote of thanks to Retiring Mayor and Deputy Mayor
10. Minutes of the meeting held on 2 April 2014 (Pages 1 - 2)
11. Mayor's Announcements
12. Appointment of the following Officers:-
 - Pant Master
(Miss S Spence)
 - Billet Master
(Chief Superintendent Ivan Wood, Durham Constabulary)
 - Macebearer
(Mr D Baker)
 - Swordbearer
(Mr S Lincoln)
 - Deputy Bearer
(Mr F Bilton)
 - Assistant Deputy Bearer
(Mr W Gray)
 - Honorary Judicial Recorder
(His Honour Judge Christopher Prince)
 - Recorder
(Mrs C Greenlay)
 - Mayor's Chaplain
(The Dean of Durham)
13. Meetings of the Charter Trustees for the City of Durham - Report of the Clerk to the Charter Trustees (Pages 3 - 4)
14. Presentation of Mayoral Service Medals to Mr R G Dixon, Mr S Lincoln, Mr W Gray, Mr D Baker and Mr F Grant

Yours faithfully

Clerk

- Note:**
- (i) Members are requested to be seated by 11.50 am.
 - (ii) At the end of the Meeting and following photographs, lunch will be served in the Lantern Room and Burlison Gallery.
 - (iii) Robes are available in the Council Chamber